

SALIVA COLLECTION CHECKLIST

- Ask the subject whether they have had anything to eat/drink in the last 30 min. If so, they may not be eligible for saliva collection.
- Provide the saliva collection kit to the subject and allow them to open it. Please direct them to the foldout instructions that are included in the kit.
- The subject should perform steps 1-4 in the instructions (see printed sheet). Important points for each step that should be communicated:

Step 1: Be sure to save the cap and blister packaging! The collection tube will need to be re-capped for storage & transport.

Step 2: When depositing saliva, it may remain in the funnel. To get the saliva to enter the collection tube, instruct the subject to tap the tube or slightly loosen the funnel.

Step 3: Saliva **must** be filled to the 4 mL line, not including bubbles. This may require several saliva deposits. The subject will probably have to replenish their saliva at least once, which should take approximately 10-15 seconds of pausing between deposits.

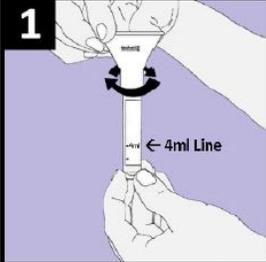
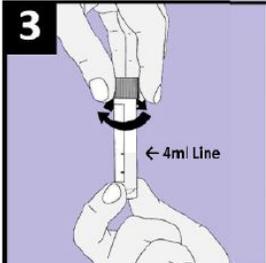
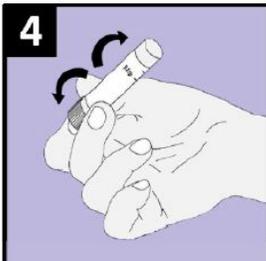
Step 4: Recap the tube! Do not keep the funnel on!

Step 5: Be sure the subject shakes the tube thoroughly. Thorough mixing of the saliva with the stabilization reagent is critical for RNase inactivation.

- Once collected, the sample should be labelled.
- The sample should then be labelled with the patient's:
 - a. First name
 - b. Last name
 - c. Date of birth
- After labelling the sample, the tube should be placed in a biohazard bag or rack. Sample can be packaged in individual bio bags, or a single large bio bag.

- All samples should be loaded into the Styrofoam shipping containers that have been provided. This box should include the manifest listing all samples that are included.
- Store and transport collected saliva at room temperature. DO NOT store or transport on ice/dry ice.**
- The courier will transfer the samples from the cooler that has been provided to you to their own cooler at the time of pickup.

Do not eat, drink, smoke, brush your teeth or chew gum for 30 minutes before use.
Check fluid level is at 2ml line before opening.

	<p>1. Remove the cap from the tube. Keep cap for later use. Screw collection funnel on to the tube.</p>
	<p>2. Spit into the funnel until the level of the liquid in the tube, not including bubbles, reaches the 4ml line. Delivery of saliva will take between 2 and 5 minutes. Failure to fill saliva to the 4ml line may result in sample rejection.</p>
	<p>3. Unscrew the collection funnel and replace the tube cap tightly. Discard the funnel.</p>
	<p>4. Shake the collection tube several times to mix the saliva with the solution.</p>

Precautions: Do not swallow. If stabilising solution comes into contact with skin or eyes, wash with plenty of water. Tube cap may be a choking hazard to small children.

This product contains **NO** guanidinium thiocyanate